

Minutes of the
Mid-Wisconsin Federated Library System
Board of Trustees Meeting
Tuesday, May 14, 2013

The regular meeting of the MWFLS Board of Trustees was called to order at 6:05 p.m. at Mid Wisconsin Federated Library System, 112 Clinton Street, Horicon, Wisconsin. Ruth Schmitt called the meeting to order. Ruth welcomed Trustees, Staff, and Librarians.

ROLL CALL

MEMBERS PRESENT: Deb Bissonnette, Sarah Butts, Jane Colwin, Polly Edgar, Loren Gray, Gary Morgenstern, Dwayne Morris (left meeting at 6:20), Janet Negus, Doug Rakowski, Ruth Schmitt, Juanita Schultz, Dan Stoffel.

MEMBERS ABSENT:

MEMBERS EXCUSED: Paul Marose and Beverly Schroeder.

MWFLS STAFF: Sue Cantrell, System Director; Jackie Jacak, Business Manager.

GUEST PRESENT: Peg Checkai, Watertown; Jennifer Einwalter, Slinger; Mike Gelhausen, Hartford; Candy Graulich, Hustisford; Kathy Hookham, Palmyra; Connie Meyer, Fort Atkinson; Roberta Olson, Germantown; Paul Ustruck, Washington County Supervisor.

CORRESPONDENCE & APPEARANCES

- Letter from DPI Stating 2nd Payment for Operations Has Been Received
- ALA Bus Trip Flyer
- Parking Lot Opening Bid Cost Spreadsheet
- MWFLS Strategic Planning Session Flyer

PUBLIC COMMENT

The Board felt it was in the best interest to allow Washington County Supervisor, Paul Ustruck to speak during unfinished business letter A, letter to Glen Grothman in regard to Act 420.

APPROVAL OF PARKING LOT BID

Prior to the MWFLS Board meeting the Building and Grounds Committee had the opening of sealed bids. Wolf Paving was selected at that time.

It was moved by J. Schultz and seconded by G. Morgenstern that the MWFLS Board of Trustees approves Wolf Paving in the amount of \$30,664.00 for the resurfacing parking lot project. Funds will be expended from #3404 parking lot replacement in the amount of \$18,391.89, #3407 roof in the amount of \$10,000.00, # 3600 Personnel in the amount of \$2,272.11, for a total of \$30,664.00.

SHARE AGREEMENT

- MWFLS presented Lakeshores Library System (LLS) with a draft agreement. This new agreement was formulated with new information, the existing agreement, and the LLS proposed draft agreement.
- A joint meeting was held with MWFLS and LLS members to review the proposed draft agreement. A revised draft agreement was put forward from that meeting.
- L. Gray noted he was very pleased with the document.
- D. Stoffel suggested reviewing the document on a yearly basis to keep open communication with LLS.

It was moved by J. Colwin and seconded by L. Gray that the MWFLS Board of Trustees approve the "Agreement Between Lakeshores Library System and Mid-Wisconsin Federated Library System to Maintain a Shared Integrated Library System" and approve Ruth Schmitt, MWFLS Board President, to sign said document. Motion carried by roll call vote, all in favor.

MINUTES

A motion was made by J. Colwin and L. Gray to approve the March 26, 2013 minutes. Motion carried by voice vote, all in favor.

FINANCIAL REPORTS

A motion was made by D. Stoffel and seconded by G. Morgenstern to approve payment of March/April Computer Checks in the amount of \$186,798.04 and Manual Checks in the amount of \$6,608.11, and director requested reimbursement in the amount of \$468.39, for a total of \$193,874.54. Motion carried by roll call vote, all in favor.

OPERATIONS REPORT

Director's Report

1. Sue informed the board that as of May 13, 2013 the new IT Administrator, Jaron Domnitz, was let go.
2. Kristen Hewitt of Lakeshores Library System has resigned. Her last day will be June 7, 2013.
3. Sue is in the process of working on the delivery bid proposals. She will be sending out two proposals. One for just MWFLS three counties and the second including LLS for a total of five counties. There is a possibility the vacant Marsh Moppets spot will be used for sorting. This will be a July agenda item for vote.

Joint LLS/MWFLS Share Agreement Committee Meeting ~ No Further information was provided.

Director's Council Meeting ~ No further information was provided.

UNFINISHED BUSINESS

Washington County Board of Supervisors Letter to Glen Grothman in Regard to Act 420

1. Mr. Ustruck, Washington County Supervisor, spoke in regard to Act 420 on how disbursement of these funds affects the Washington County libraries. Mr. Ustruck is trying to educate patrons not to use libraries outside of their county.

Strategic Plan ~ J. Jacak informed the board that only 5 trustees have signed up for the event and reiterated the importance of this particular workshop.

NEW BUSINESS

SRLAAW Subcommittee Preliminary Recommendations

1. The SRLAAW subcommittee, which is a group comprised of nine System directors and one Resource Library Director, is discussing proposed changes to library systems within the State.
2. A sub committee was formed to be proactive in preventing systems from being eliminated as in Illinois, Texas, and Massachusetts. This committee is reviewing items such as; Chapter 43, structure of systems, how system can be more effective. The subcommittee did a survey through the State to find out what types of services libraries would like systems to provide them with.
3. Sue would like the trustees to read the new proposed SRLAAW standards and discuss them at the July meeting.
4. One of the main recommendations is the requirement of systems to have a resource library per Chapter 43 be eliminated.
5. In August of 2013 SRLAAW comprised of all 17 System Directors and Resource Library Directors, will vote on these recommendations/changes.
6. D. Bissonnette feels that system staff, board members, and library staff need to start promoting library systems within their libraries.

ADOPT NEXT MEETING DATE & ADJOURNMENT

Next meeting will be Tuesday, July 30, 2013 at 6:00p.m at Mid Wisconsin Federated Library System, 112 Clinton Street, Horicon, Wisconsin.

It was moved by L. Gray and seconded by D. Stoffel to adjourn the meeting.
R. Schmitt, Board President, adjourned the meeting at 7:02 p.m.

Respectfully Submitted,
Jackie Jacak, Recording Secretary